

After School Activities Terms & Conditions

2024/25

By signing up for an After School Activity (ASA club), parents and students agree to the following terms and conditions.

Sign Ups

Student enrollment for after-school activities will generally be on a first-come, first-served basis. However, existing club members may have reserved spots from previous years. In certain instances, instructors may select participants based on ability or other relevant factors and not on a first-come, first-served basis. If this is the case, it will be communicated on the relevant club description page on the school website.

Refund Policy:

No Refunds: Once a student has attended a session and marked present, no refunds will be issued. This applies to all circumstances, including missed sessions.

Attendance and Make-Up Sessions:

Student Absences: If a student misses a session, no make-up session will be provided.

Instructor Absences: In the event that an instructor is unable to attend a session, a make-up session will be arranged by the instructor.

Transportation:

Responsibility: Parents and/or students are responsible for making their own way home at the end of the club session.

Off-Campus Activities: For clubs held off-campus, parents are responsible for transporting their child to and from the club unless the school specifies otherwise.

Behavior and Compliance:

Rules and Expectations: Students are expected to comply with the rules and expectations set forth by the school and instructor(s).

Consequences: Failure to meet these expectations may result in the student being excluded from the club. The school may also take disciplinary action. No refunds will be issued in such cases.

Club Cancellation:

Minimum Quota: If the club does not reach its minimum number quota (as specified on the school website), the club may not run. Parents will be notified of such cancellations, and any payments made will be refunded.

Materials:

Purchase of Materials: If a club requires students to purchase materials, please wait until it has been confirmed that the club is running before purchasing any materials. Marist Brothers International School takes no responsibility for purchases made before a club has been confirmed as running. For confirmation, email the school office.

External Instructors/Vendors: For material purchases made through external instructors/vendors (such as drones or handwraps), Marist Brothers International School takes no ownership or responsibility for the items or payment process.

Late Sign-Ups:

No Pro-Rata Rate: There will be no pro-rata rate offered for students who sign up to a club after the closing date or after a session has already run.

Use of Images and Video

Images captured during the programme may be used for promotional purposes. If you do not wish images of your child to be used, please email mbisoffice@marist.ac.jp to place your child on the 'do not photograph' list.

Communication:

Parents and students are expected to maintain open communication with the school and instructors regarding any concerns, absences, or other relevant information. Timely communication is essential for the smooth running of the clubs and for addressing any issues that may arise.

Session Postponement:

In the event of a session postponement, the school will contact parents as soon as possible to inform them of the canceled session. Parents are then responsible for arranging the pickup of their students after the regular school day has finished.